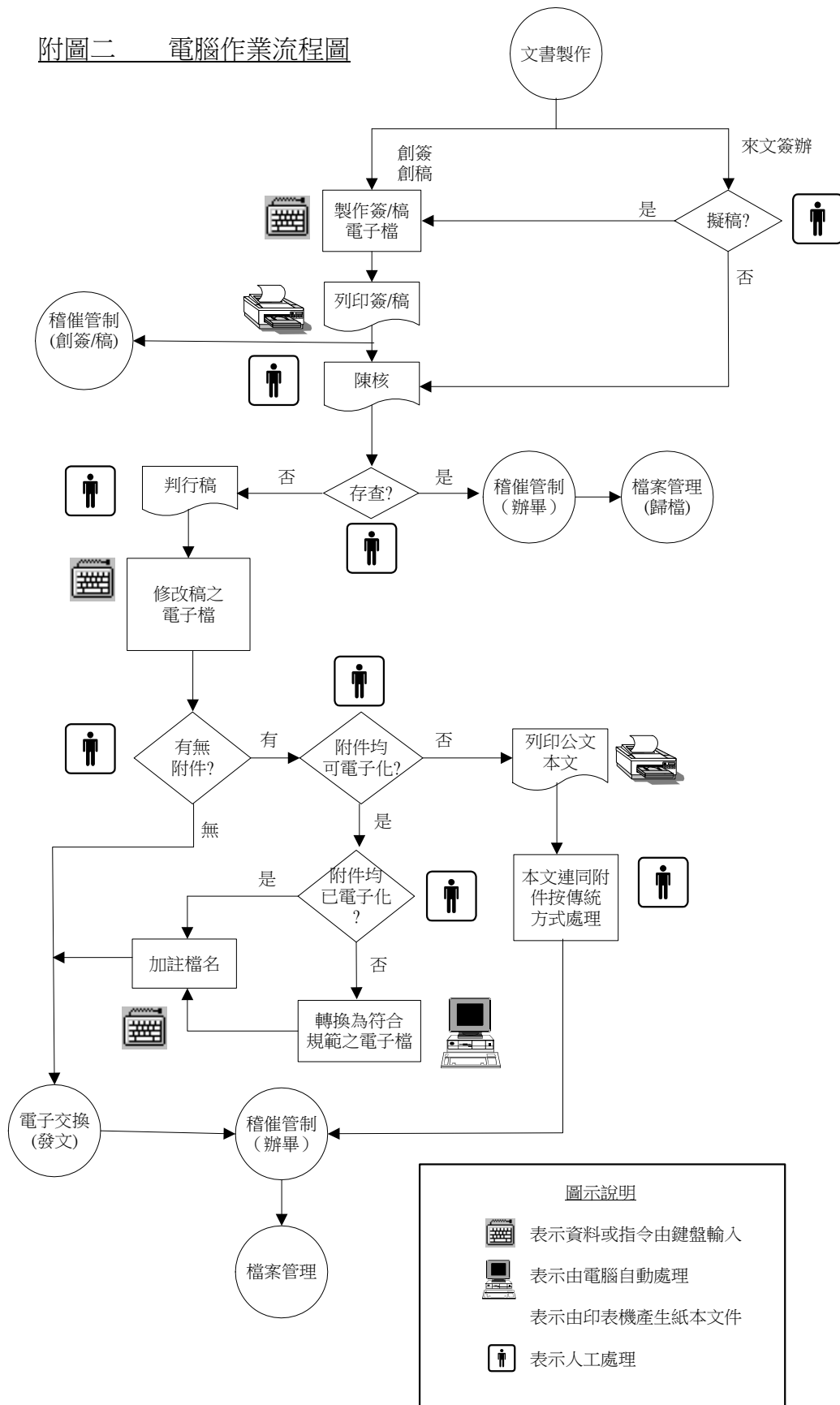
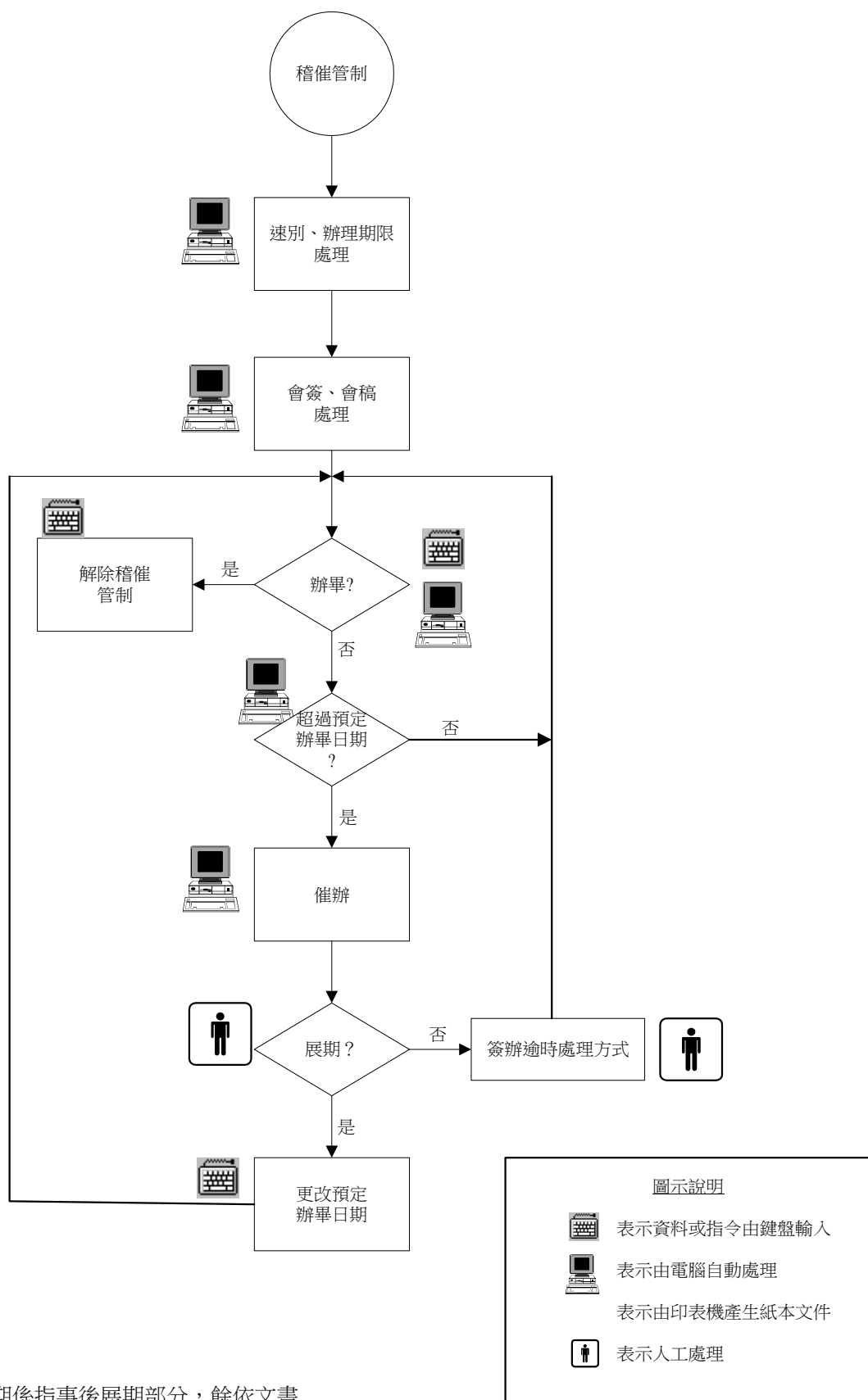


附圖二 電腦作業流程圖

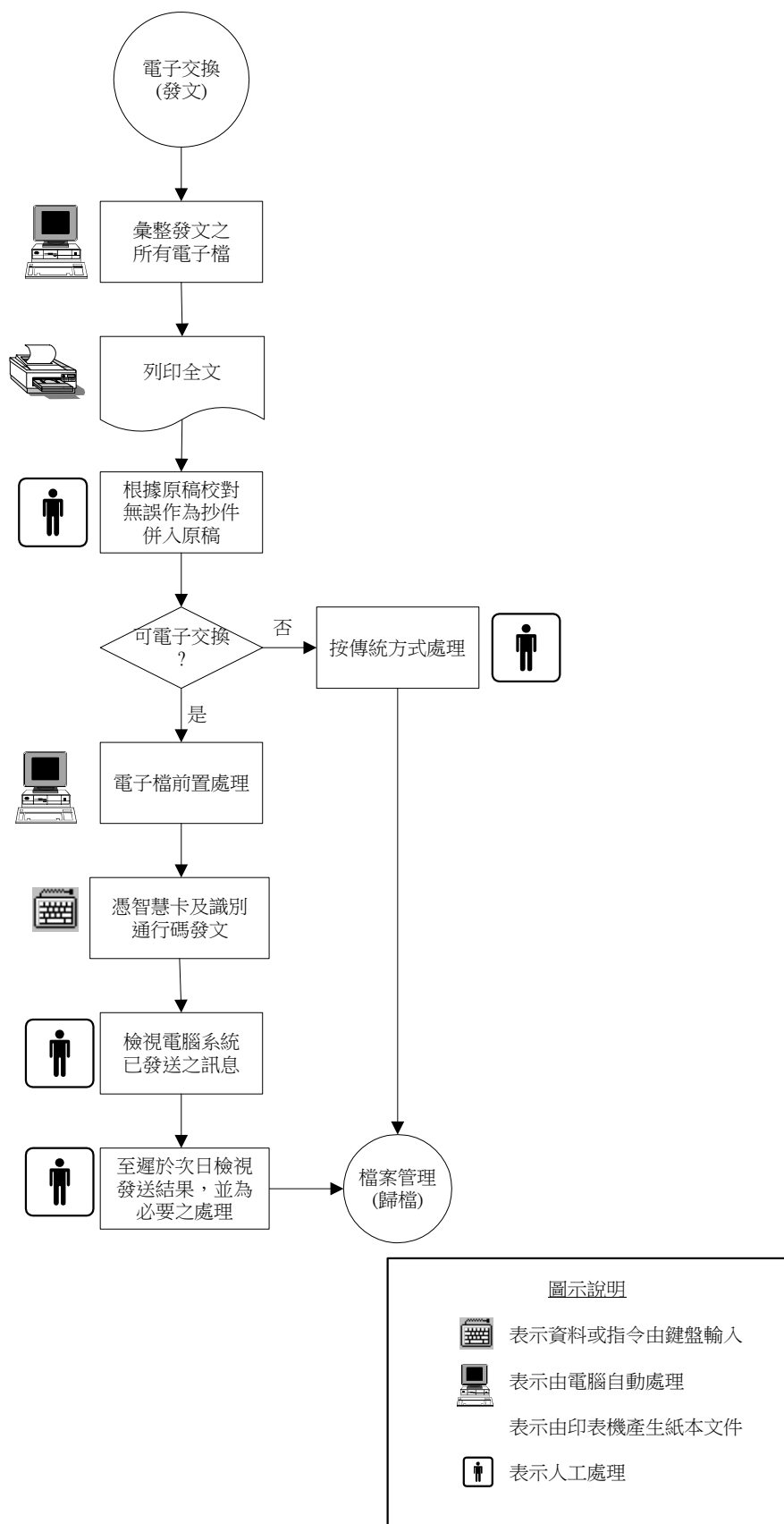


文書製作流程

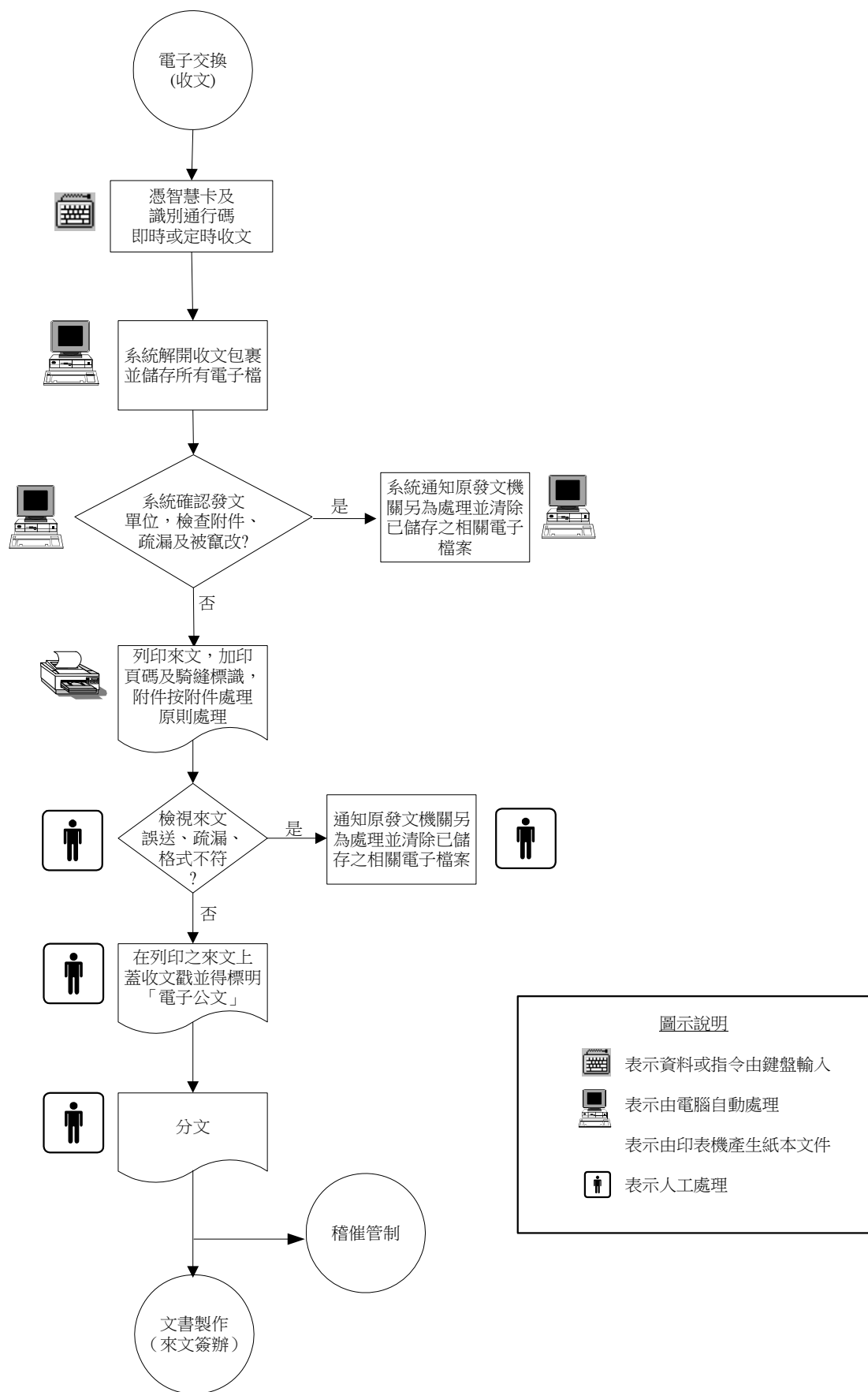


註：展期係指事後展期部分，餘依文書處理檔案管理手冊規定辦理

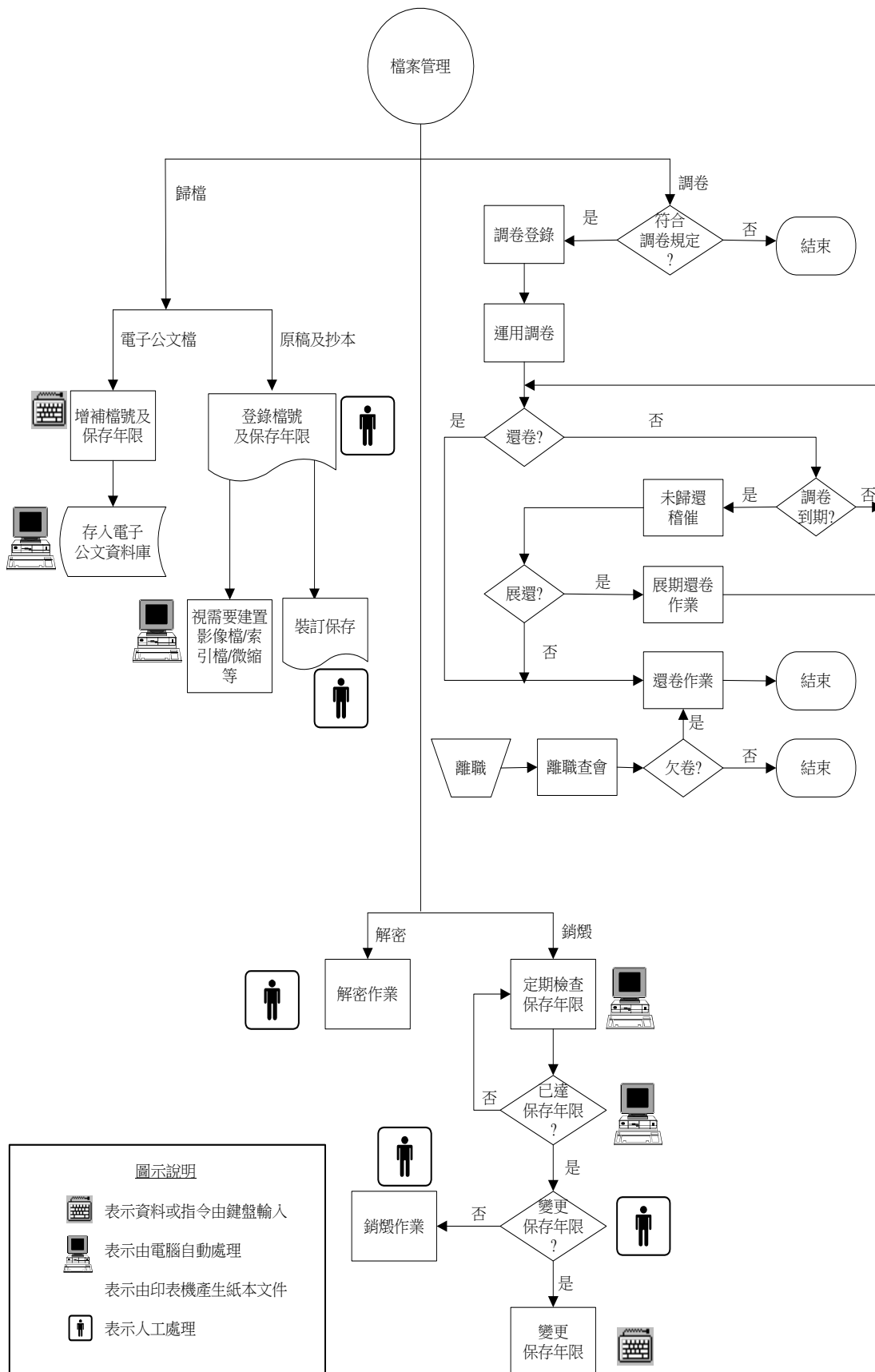
稽催管制流程



傳遞交換（發文）流程



傳遞交換（收文）流程



檔案管理流程